



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting- Minutes

34784 Yucaipa Blvd

Yucaipa, CA 92399

December 16, 2024 @ 5pm

Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION: 5:00 PM- 5:01pm

A. Pledge of Allegiance (Woodgrift)

B. Roll Call to establish Quorum (Jimenez)

Present: Jason Jimenez, Eli Gillespie, Bonnie Mitchell, Mike Casavan, Jacob Rosario. Quorum met.

C. Approval of Agenda (Jimenez)

Motion to approve; Bonnie Mitchell, seconded by Eli Gillespie. All in favor; motion carried.

D. Student Council (Members)

Student Council members, Lizzy Barre, President, Stella Reseigh, Vice President, and Ames Avarell, Tech Commissioner, gave a report about current Student Council activities including Lead Con, House Rallies, school dances, and the Student Store. The money raised will go towards a Student Council trip to Sacramento.

E. Director's report (Gordon)

The school closure (fire) bonus will be going out to classified employees before Christmas and the staff Christmas gift will also be available before the Winter Break.

There is a new hire, Lucinda Johnson, who will be working in our Business Office.

Mr. Gordon thanked the board members for the Bingo Christmas party for the staff.

We had Winter Performances for each campus.

Mr. Gordon shared the ILCS Dashboard numbers for November; ADA is 957, enrollment is at 997. There were 3 health and safety incidents, no police reports, no suspensions, and no expulsions. He showed the budget vs. actual numbers and year-to-date expenses.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

A. General Public Participation (Jimenez)

There were no speakers. Session closed at 5:13pm.

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Presentation of the 3rd through 8th grade Spring 2024 CAASPP state test scores. (Osborn)

Mr. Osborn gave a report of the data results from the state test scores for the 23/24 school year. Overall the proficiency scores were at 73% for ELA and 64% for Math. 38% of students were above proficiency. He showed the growth of proficiency scores from 2015 to 2024. He also compared ILCS scores to state-wide schools. He shared some of the ELA initiatives that have been implemented to help with student proficiency. Math scores were down by 5% so there will be a push to focus on mathematical proficiency. Compared to local school districts, ILCS Middle School scores were the strongest in our community. He shared data reports for our English Language Learners, economically disadvantaged students, foster/homeless students, and Independent Study students which were lower in proficiency but still doing well compared to state-wide scores. There will be a focus to fill in the gaps for these students.

He shared information about student activities, fundraisers, and some campus improvements that happened this past year. There was discussion about how to help improve the scores for the group of students that had lower proficiency scores.

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

A. DISCUSSION/ACTION: The First Interim Financial [Report](#) covers financial activities from July 1, 2024 through October 31, 2024. With four months of operations and financial activities into the year, the report estimates revenue and expenses through June 30, 2025, and projects a financial outlook through future years. (Gordon)
Mr. Gordon explained that we are in a positive certification and we will meet our financial goals. He reviewed cost-of-living adjustments, employee compensation adjustments, insurance costs, utility costs and enrollment forecasts. He discussed some changes in funding due to restricted or specialized funding expiration dates and employee pay scale adjustments. He stated that [ILCS] is in good financial standing and he recommended that the board approve the First Interim Financial Report.

Motion to approve; Mike Casavan, seconded by Jacob Rosario. All in favor, motion carried.

B. DISCUSSION/ACTION: Approval of the zero dollar [agreement](#) with [RAMP](#) business services to provide credit card and accounts payable services through partnership with EDTEC. (Gordon)
Mr. Gordon explained that the RAMP system will help with coding accounts payable items and potentially save time for business office personnel.

Motion to approve; Eli Gillespie, seconded by Mike Casavan. All in favor, motion carried.

C. ACTION: Administration recommends the approval of the 2025-2026 school year [enrollment estimates](#) to be submitted to the local authorizer annually by January 1 of each year as part of the Proposition 39 agreement. (Gordon)
Mr. Gordon explained that the projected enrollment estimates include a 5% padding of additional students.

Motion to approve; Bonnie Mitchell, seconded by Jacob Roario. All in favor, motion carried.

D. ACTION: [Recommendation](#) by the ILCS Board Nomination Committee to place the following candidates on the ILCS Board Election Ballot: Dr. Jay Jimenez and Eli Gillespie (Gordon)
Dr. Jimenez's and Mr. Gillespie's terms will expire at the end of January 2025. Their names will be placed on the ballot for the next term.

Motion to approve; Jacob Rosario, seconded by Bonnie Mitchell. All in favor, motion carried.

RESOLUTIONS

No resolutions

BOARD POLICY ADDITIONS/ AMENDMENTS

A. Internal finance [standards](#) for School Cafeteria Fund 13. (Gordon)
Mr. Gordon stated that he and Justine Burdine meet with a Food Services consultant every month to make sure they are on target for an audit. He mentioned that the federal government recommends that there be a separate internal finance standard written for Nutrition Services.

Motion to approve; Eli Gillespie, seconded by Mike Casavan. All in favor, motion carried.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

A. Board Minutes: [November 18, 2024](#)

B. Business Functions

A. Check Register(s): [November 2024 Check Register](#)

B. Approval of purchases/services/contracts/ MOUs over \$10,000: Dell Chromebooks 3120 (total of 30 devices) with Chrome Education Upgrade \$10,000.00

C. Acceptance of donations:

C. Human Resources

New Hires

- a. Certificated
 - i. Sara Hultgren, Substitute Teacher
- b. Classified
 - i. Andrea Flores, Student Coach @ CSC
 - ii. Lucinda Johson, Business Clerk III
 - iii. Samantha Precie, Health Tech Sub-MA
 - iv. Sarah Henderson, Health Tech Sub-MA

Resignations

- c. Certificated
 - i.
- d. Classified
 - i.

Other Requests and Human Resource Functions

- e. Request for leave without pay by Bree Owens from January 28, 2025 through January 31, 2025.
- f. Approval of the school principal for the 2025-2026 school year at the Yucaipa Blvd Campus.

Mr. Gordon announced that Casey Woodgrift will be the principal at YBC starting in the 25-26 school year. Dr. Lisa Urrea will be retiring from that position.

D. Quarterly Report on Uniform Complaints to comply with the Williams Settlement

No complaints submitted

Motion to approve Consent Calendar items A-D; Mike Casavan, seconded by Jacob Rosario. All in favor, motioned carried.

RATIFICATIONS

No Ratifications

CLOSED SESSION

No Closed Session

BOARD MEMBER COMMENTS

Mr. Rosario said good job to everyone for the great test scores. He is appreciative of the school's fiscal responsibility.

Mr. Casavan gave kudos to staff and students for their test scores and creating a culture of leadership and accountability. He stated that we have been in a positive financial standing for many years and thanked the previous board members for setting us up for success.

Mr. Gillespie appreciates the strong finances and that the school is run so well, it makes their job easy.

Mrs. Mitchell mentioned a time previously when they weren't sure what type of funding they would be getting from the state and things were uncertain, but the staff was amazing. She is grateful that we're not in that position any more and that we're in a good financial position. She thanked Lisa Urrea for all she has done for the school and that she will be missed. She hopes we can promote from within for Dr. Urrea's position.

Dr. Jimenez stated that Dr. Urrea will be missed and said congratulations to Casey Woodgrift. He appreciated the First Interim financial report and the work done on that from the business office and Mr. Gordon. He thanked Mr. Osborn for the test scores data report.

SCHEDULING OF NEXT BOARD MEETING

No meeting was scheduled. Mr. Gordon will reach out to the board members regarding a date.

ADJOURNMENT - 6:16pm


Board Member

1/21/25
Date