



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting- Minutes

34784 Yucaipa Blvd

Yucaipa, CA 92399

September 9, 2024 @ 5pm

Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION: 5:00 PM

- A. Pledge of Allegiance (Woodgrift)
- B. Roll Call to establish Quorum (Jimenez)

Present: Jason Jimenez, Bonnie Mitchell, Mike Casavan, Eli Gillespie, Jacob Rosario. Quorum met.

- C. Approval of Agenda (Jimenez)

Motion to approve; Mike Casavan, seconded by; Jacob Rosario. All in favor; motion carried.

- D. Director's report (Gordon)

Mr. Gordon thanked everyone for attending despite the current situation with the fires. He explained that he was waiting to hear about the decision from YCJUSD on whether or not district schools will be closed on Tuesday 9/10 due to the fire. There was discussion about whether or not ILCS will follow what the district decides. He mentioned that there is a weather condition on absences so attendance would not be affected for students. There is also a provision with the state for emergency situations and the missing school days will not change our budget or have a negative affect on our audits.

He shared the Dashboard numbers; ADA is 998, there was one suspension, no expulsions, two major health incidents, and no police reports in August. He showed the Budget vs. Actual numbers and the investment account balances.

He talked about the Creativity theme for teachers this year as part of their professional development. We had a successful start to the new school year and Back to School Night went well and was well attended.

He mentioned that they will be removing some of the modular buildings from the Bryant St. Campus on Oct. 16th. The new dishwasher project at CSC is done, they are now working on the bathrooms at YBC. He thanked the foundation for providing funding for the bathroom renovations as well as funding for sand-blasting the lines on the blacktop at CSC. They are working on replacing the tire chips in the playground with engineered wood chips. The removal of the tire chips will be a part of Make a Difference Day in October.

He thanked Marcus Partridge and the Summer School staff as well as the ELOP (ExL) team that provided student supervision during Summer School.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

- A. General Public Participation (Jimenez)

There were no speakers.

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Independent study program [presentation](#) (Phillips)

Kristy Phillips, Ind. Study Coordinator, explained how she came to be a part of the ILCS Independent Study program and gave a brief overview of what the program offers. There is a big emphasis on teacher/parent collaboration. She stated that the teachers provide the curriculum and all of the materials needed for the lessons and then help facilitate and direct the parents to give the lessons to their students. She shared some data on the demographics of the Ind. Study families and also data on student achievement. She explained that due to the nature of revolving enrollment, they are not able to track state testing scores accurately.

B. 2022-2023 Teaching Assignment Monitoring Outcomes (TAMO) [report](#) as required by the California Department of Education (Gordon)

Mr. Gordon explained that this is a new requirement from the state to monitor and track teachers credentials.

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

A. ACTION: Amendments and changes to the ELOP [plan](#). (Perry)

Mr. Perry discussed the updates to the ELOP (Expanded Learning Opportunities Program) plan, now called ExL (Extended Learning). They have adjusted the drop off and pick up times, and there are additional ExL days available to students during Spring and Summer breaks. The qualifications to attend this program are; unduplicated students, foster/homeless, English language learners or on Free and Reduced meals.

Motion to approve; Bonnie Mitchell, seconded by; Mike Casavan. All in favor, motion carried.

B. ACTION: Injury and Illness Prevention [Plan](#). (Gordon)

Mr. Gordon explained that we are required to include a Violence Prevention Act in the IIPP that discusses workplace safety and violence prevention. There is a system in place for employees to report any violence or safety issues.

Motion to approve; Mike Casavan, seconded by; Eli Gillespie. All in favor, motion carried.

C. ACTION: Approval of a Local Assignment [Option](#) pursuant to Title 5 for Sherri Whitlock to teach the Study Skills Course to middle school students. (Gordon)

Mr. Gordon explained that the Study Skills and Leadership classes are outside the scope of Mrs. Whitlock's and Mrs. Nessman's credentials, so these two actions are a part of the new TAMO credentialing tracking requirement.

Motion to approve; Eli Gillespie, seconded by; Jacob Rosario. All in favor, motion carried.

D. ACTION: Approval of a Local Assignment [Option](#) pursuant to Title 5 for Chanel Nessman to teach the Leadership course to middle school students. (Gordon)

Motion to approve; Bonnie Mitchell, seconded by; Jacob Rosario. All in favor, motion carried.

BOARD POLICY ADDITIONS/ AMENDMENTS

A. ACTION: [Presentation](#) and recommended approval of the revisions to the Local School Wellness [Plan/Policy](#) (Perry)

Mr. Perry discussed some of the new proposed goals for the Wellness Plan including a mental health plan, healthy eating and weight management, stress management and health education in the classroom. There is a major focus on mental health and social/emotional learning. They are also encouraging teachers and families to avoid bringing in non-nutritious foods to the classroom. There have been some changes to the amount of recess minutes for students, as well as an additional 'Pulse Check-In' time for staff to help manage employees' stress levels. He mentioned that we have three clinically trained mental health professionals on staff that are available to support students and employees.

Motion to approve; Mike Casavan, seconded by; Bonnie Mitchell. All in favor, motion carried.

B. ACTION: Amendments to the Independent Study [Policy](#) to comply with SB 153 (Gordon)

Mr. Gordon stated that the Independent Study laws have changed in regards to live interaction in synchronous instruction. This has changed from 14 days to 15 days. They have also updated the policy to state that the contract for short-term Independent Study can be signed anytime during the school year.

Motion to approve; Eli Gillespie, seconded by; Jacob Rosario. All in favor, motion carried.

C. ACTION: Share Table [policy](#) for food services (Gordon)

Mr. Gordon explained that we did not have a policy in place for a Share Table where students can put food and beverage items that they are not going to use. They are looking to purchase a cooler for milk and other items that should stay

refrigerated.

Motion to approve; Mike Casavan, seconded by; Bonnie Mitchell. All in favor, motion carried.

RESOLUTIONS

- A. Williams Act Resolution stating all students at ILCS have sufficient textbooks and instructional materials for all content areas.

Mr. Gordon explained that the Williams Act now requires charter schools to tell their Board of Directors that they are providing students with instructional materials and supplies for Math, Science, Social Studies, and English Language Arts, within the first 8 weeks of school.

Motion to approve; Jacob Rosario, seconded by; Mike Casavan. All in favor, motion carried.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

- A. June 24, 2024 Board [Minutes](#)

- B. Check registers: June, July, August 2024 Check Registers; [June2024CheckRegister](#); [July2024CheckRegister](#); [August2024CheckRegister](#)

C. Approval of purchases/services/contracts/ MOUs over \$10,000:

- a. IXL Math/ELA online educational support subscription at a cost of \$10,576.00
- b. Grocery Delivery Services agreement with GoldStar, Inc (estimated cost at \$105,000)
- c. Milk Delivery Services agreement with Hollandia Milk (estimated cost at \$32,000)
- d. Pizza Services agreement with Dominoes (estimated cost at \$23,000)

D. Acceptance of donations:

- a. General Donations: None
- b. In-Kind Donations: None
- c. Fundraising Donations: None

E. New Hires

- a. Certificated
 - i. Briana Yates, Teacher
- b. Classified
 - i. Christa Hall, Classroom Aide-SpEd
 - ii. Joseph Demarco, Classroom Aide-SpEd
 - iii. Emma Maksimuk, Classroom Aide-SpEd
 - iv. Patricia Paz, Classroom Aide-SpEd
 - v. Jessica Mays, Classroom Aide-GenEd
 - vi. Jennifer Rundquist, Classroom Aide-SpEd
 - vii. Makenna Costelow, General Substitute
 - viii. Erin Rogers, Classroom Aide-SpEd
 - ix. Denise Garcia-Special Session Support
 - x. Helena S Murphy-Special Session Support

F. Resignations

- a. Certificated
 - i. Kailey Perry, Teacher
 - ii. Brayden Arbeiter, Substitute Teacher
- b. Classified
 - i. Maddie Simpson, Student Coach
 - ii. Joy Mitcham, Classroom Aide-GenEd
 - iii. Allison Johnson, Speech Language Pathology Assistant
 - iv. Andrew Simpson, Custodian
 - v. Lindsey Dalgity, General Substitute

G. Special Business Functions

- a.

Special Requests

- a.

Motion to approve Consent Calendar items A-G; Mike Casavan, seconded by; Eli Gillespie. All in favor, motion carried.

RATIFICATIONS

- A. Approval of fencing and gate projects at YBC through [AB fence](#) at a cost of \$20,861.
- B. Approval of the purchase of the 15 [Promethean Boards/Stands](#) through Konica Minolta at a cost of \$35,280.25
- C. Approval of the [dishwasher](#) installation project agreement at \$29,713 with Frontier Foods.
- D. Approval of RN [Nurse services](#) contract for 20 hours a month provided by EduHealthCare at \$73 an hour.
- E. Approval of KetchTalk services to support our [Speech and Language services](#) for special education students at \$69 an hour for SLPA and \$103 an hour for SLP.

Motion to approve Ratifications A-E; Mike Casavan, seconded by; Jacob Rosario. All in favor, motion carried.

CLOSED SESSION

- A. Property Negotiation

BOARD MEMBER COMMENTS

Jacob Rosario- Appreciates our fiscal responsibility. He is thankful for the Ind. Study program and the focus on mental health for students.

Eli Gillespie- Likes the emphasis on nutrition in the Wellness Policy.

Mike Casavan- He learns something new with every presentation that is given and appreciates the effort. He thanked the administration for everything they do.

Bonnie Mitchell- Loves Inland Leaders. Suggested the use of panic buttons for students and staff.

Jason Jimenez- Gave a shout-out to Cathy Coate, Dr. Urrea, and everyone involved in moving BSC to YBC. He thanked staff, parents and volunteers. He thanked Kristy Philips for her presentation and her passion for Ind. Study and thought the Wellness Policy presentation was well done.

SCHEDULING OF THE NEXT BOARD MEETING

The next board meeting was scheduled for Oct. 7, 2024 at YBC.

ADJOURNMENT

Moved to Closed Session at 6:47pm.



Board Secretary


Date